



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

November 14, 2019

Daniel Cunningham
United Rentals (North America), Inc
109 Century Court
Franklin, TN 37064

Re: **RFQ# 16017, New Borderson IC-20-K Industrial Compact Pick and Carry Deck Crane**

Dear Mr. Cunningham:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# 16017, New Broderson IC-20-K Industrial Compact Pick and Carry Deck Crane. This letter hereby notifies you of Metro's intent to award to **United Rentals (North America), Inc.** contingent upon successful contract negotiations. Please provide a certificate of insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Cierra Rowe**, BAO Representative, at **615-862-6136** or at Cierra.rowe@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Marissa Conklin** by email at Marissa.conklin@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below

New Broderson IC-20-K Industrial
Compact Pick and Carry Deck Crane;
RFQ# 16017

	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	5.00%	95.00%	\$106,308.64	\$111,624.07	\$106,308.64
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
United Rentals (North America), Inc.	\$ 106,308.64	\$0.00	\$0	\$0.00	\$106,308.64	Awarded

BAO Small Business Assessment Sheet

BAO Specialist: Cierra Rowe
Contract Specialist: Marissa Conklin
Date: 11/12/2019

Department Name: Office of Fleet Management
RFP/ITB Number: 16017

Project Name: New Broderson IC-20-K Industrial Compact Pick and Carry Deck Crane

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
United Rentals (North America), Inc.	\$106,308.64	\$0	No	0%	The prime is not an approved SBE and did not propose to utilize any SBE subcontractors.

Conklin, Marissa (Finance-Procurement)

From: Lane, Michelle (Finance - Procurement)
Sent: Wednesday, November 06, 2019 1:31 PM
To: Conklin, Marissa (Finance-Procurement)
Cc: Pittman, Genario (Finance - Procurement)
Subject: Re: RFQ# 16017 New Broderson IC-20-K Industrial Compact Pick and Carry Deck Crane

Award to a single offeror is approved.

Sent from my iPhone

On Oct 28, 2019, at 2:28 PM, Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov> wrote:

RFQ #16017 closed with a single bidder, New Broderson IC-20-K Industrial Compact Pick and Carry Deck Crane. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to United Rentals (North America) Inc . This ITB was solicited to registered vendors under the commodity code 22100000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval. Thanks.

Marissa Conklin
Procurement
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615.880.3130

From: Yancey, Charles (Fleet Management)
Sent: Monday, October 28, 2019 1:20 PM
To: Conklin, Marissa (Finance-Procurement)
Subject: RE: RFQ# 16017 New Broderson IC-20-K Industrial Compact Pick and Carry Deck Crane

Marissa,

We feel that the offer is fair and reasonable. Please proceed with the procurement process.

Thank you,
Chuck

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Friday, October 25, 2019 2:23 PM
To: Yancey, Charles (Fleet Management) <Charles.Yancey@nashville.gov>
Subject: RE: RFQ# 16017 New Broderson IC-20-K Industrial Compact Pick and Carry Deck Crane

Chuck, I attached the warranty to this email. Once you review, please respond if the offer is fair and reasonable for our records and I will proceed with the procurement process.